

Adult Softball Important Dates

January

- 14th: determine league offerings including days, start/end dates for season
- 14th: schedule coaches meeting before meeting (held week before games start)
- 16th: finalize flyer
- 20th: enter into Active
- 29th: email previous season managers to notify them registration is open and include new link to registration site
- Attend ASA rules clinic

February

- Inventory softballs, place order with Scott Mercer in Royal Oak
 - We issue one ball/per game/per team
 - Typically in spring, each team gets 1 dozen balls
- Contact MRPA and order rulebooks and scorebooks
- Print off ASA team membership forms
- Flyers posted and distributed
 - Info sent to Crystal @ Ferndale 115, Patch, city website, Facebook, etc...
- Contact Jerry to inform of start dates and league offerings
 - Inform of coaches meeting so he can attend
- Email reminders to past teams regarding registration
- Begin updating field prep schedule

March

- Prepare bases/base box with a fresh coat of paint
- Begin editing game schedule
- Prepare managers packets (rulebook, scorebook, waiver form, Ferndale Rec rulebook)
- Continue emailing reminders to past coaches
- Update field prep schedule

April

- Finalize schedules
- Send out email reminders for managers meeting
 - Confirm jerry will be at managers meeting
- After managers meeting, post schedules online and email all managers

May

- Confirm league offerings for **Fall**
- Finalize flyer and distribute to current managers
- Post on Active
- Print off ASA team membership forms

May – August

- Track standings
 - Collect roster forms
 - Reschedule rainouts if necessary
 - Flyers posted and distributed
 - Info sent to Crystal @ Ferndale 115, Patch, city website, Facebook, etc...
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 - Begin updating field prep schedule
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